

Employment Application Prerequisite

Pre-Employment Consent Form

I, _____ [print your name], authorize JKA Enterprises, Inc. (dba "JKA Well Drilling & Pumps") to conduct through its designated physician or laboratory testing facility a drug screening test as a requirement of employment. I understand that a urine screening test to determine the presence of one or more of those drugs may cause my rejection from further consideration for employment. I understand that if I hold a Commercial Driver's License ('CDL'), all testing will be completed per Department of Transportation requirements.

In applying for employment, I understand that I have agreed to undergo a physical examination if it may be required for the position I am applying for.

I understand that refusal to submit to the drug screening test or the physical examination will constitute voluntary withdrawal of my application for employment.

Signed: _____ Date: _____

I am applying for: _____

Part-Time _____
[describe hours/days available for work]

Seasonal _____
[from when] [to when]

Full Time

JKA Enterprises, Inc. dba 'JKA Well Drilling & Pumps' and 'JKA Well Drilling' is an equal opportunity employer.

PERSONAL INFORMATION:

Legal Name: _____

Preferred Name: _____

Present Address: _____

Mailing Address: _____

Personal Information continued

Phone No(s) _____

Email address _____

Social Security # _____ - _____ - _____ Driver's License No _____ State _____

Date of birth ____ / ____ / ____ Are you a US Citizen? YES NO

Where did you hear about the job? _____

EDUCATION

	Name & Location of School	NO. of years attended	Month & Year Graduated	Subjects Studied
High School				
College				
Trade/Business School				

PROFESSIONAL LICENSES

State	License	Expiration Date	NO. of years licensed	License No.	Limitations & Endorsements

Do you have a current CPR/First Aid Card? YES NO Date of Issue: _____

US Military Service? _____ Rank: _____

Currently National Guard or Reserves? _____

Personal Information continued

Date you can start work: _____ Desired pay: _____ Hourly Salary

Are you currently employed? No Yes May we inquire of your employer? Yes No

Have you applied with us before? No Yes Position: _____ Date: _____

LIST ANY HANDICAPS THAT PREVENTS YOU FROM DOING CERTAIN KINDS OF WORK:

Are you physically capable of heavy manual work for extended periods? Yes No

If no, why?

Explain any time lost from work in the past three years for illness:

Defects in hearing Yes No Defects in speech Yes No Defects in Vision Yes No

If yes, are glasses/contacts required for driving? Yes No Reading? Yes No

Do you mind periodic work away from home? Yes No

Do you mind 40-50-hour work weeks year-round? Yes No

Do you mind overtime work during the period of May 1st to October 1st? Yes No

Do you mind working occasional Saturdays/Sundays? Yes No

Would you describe yourself as self-motivated? Yes No

Can you read, write, and speak the English Language fluently for daily reports, records, and communications? YES NO

Have you worked under little or no supervision prior? No Yes

If yes, please describe:

Short term career goals?

Long term career goals?

Driver's License & Commercial Driving

All applicants must be qualified to drive in interstate commerce with vehicle GVW's over 10,000 pounds. The job covered by this employment application may also involve driving vehicles with a GVW of over 26,000 pounds, which requires a Commercial Driver's License (CDL).

Have you ever been denied a license, permit, or privilege to operate a motor vehicle? No Yes

Has any license, permit, or privilege ever been suspended or revoked? No Yes

If yes to either of the above, please explain:

Please attached a recent 5 year drivers abstract (go to <http://www.dol.wa.gov>) to this application and a legible front and back copy of your current driver's license.

Driver's License(s)

State	License No.	Type	Expiration Date.

TRUCKS & EQUIPMENT

Class	Type of Equipment (van, tank, flat bed, etc)	Dates		Total Miles Driven
		FROM	TO	
Straight Truck				
Tractor & Trailer				
Tractor & Doubles				
Other				

States operated in during the last 5 years (list):

Describe special courses or training that will help you as a driver:

Have you ever been convicted of a criminal offense (felony or misdemeanor)? No Yes

If yes, please explain:

EMPLOYMENT HISTORY

All applicants must provide the following information on all employers that you worked for during at least the preceding 10 years (more is better).

(NOTE: List employers in reverse order starting with the most recent.)

Employer	From (date)	To (date)	Position Held	Salary
Name				
Mailing Address	Supervisor		Phone No.	
City & State	Zip	Reason for Leaving		

Employer	From (date)	To (date)	Position Held	Salary
Name				
Mailing Address	Supervisor		Phone No.	
City & State	Zip	Reason for Leaving		

Employer	From (date)	To (date)	Position Held	Salary
Name				
Mailing Address	Supervisor		Phone No.	
City & State	Zip	Reason for Leaving		

Employer	From (date)	To (date)	Position Held	Salary
Name				
Mailing Address	Supervisor		Phone No.	
City & State	Zip	Reason for Leaving		

Employer	From (date)	To (date)	Position Held	Salary
Name				
Mailing Address	Supervisor		Phone No.	
City & State	Zip	Reason for Leaving		

Fill out the columns for Formal Training, Experience, and Capability after each type of work activity listed using the following key:

For Training & Experience 0 = None 1 = Little, less than 6 Mo's 2 = Some, 6 Mo's to 3 Yrs. 3 = Lots, At least 3 Yrs.	For Capability P = Poor F = Fair A = Average AA = Above Average
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Type of Work	Formal Training	Experience	Capability
Computer Spreadsheets (Excel, Google Sheets, etc)			
Computer Word Processing (MS Word, Google Docs)			
CAD (Auto Desk or similar)			
Computer Databases (MS Access)			
Computer Scheduling (Google Calendar, Outlook, etc)			
Computer Contact Management			
Programming (LIST LANGUAGES:)			
PLC's			
Construction, Concrete, Rebar Placement			
Construction, Concrete, Forming			
Construction, Concrete, Finishing			
Construction, Masonry, Block			
Construction, Masonry, Brick			
Construction, Carpentry, Framing			
Construction, Carpentry, Finishing			
Construction, Carpentry, Roofing			
Construction, Surveying			
Electrical, House Wiring			
Electrical, Electro-Mechanical Controls			
Electrical, Solid State			
Electrical, Liquid Level Controls			
Electrical, Telemetry			
Electrical, DC Circuits			
Electrical, Motors, Submersible, Trouble Shooting			
Electrical, Motors, Submersible, Installation			
Electrical, Motors, Single Phase, Troubleshooting			
Electrical, Motors, Single Phase, Installation			
Electrical, Motors, Three Phase, Troubleshooting			
Electrical, Motors, Three Phase, Installation			
Electrical, VFD's, Operations & Troubleshooting			
Electrical, Soft Start Operations & Troubleshooting			
Electrical, Commercial Wiring			

JKA Well Drilling & Pumps
 PO BOX 310
 Monroe, WA 98272
 office (360) 794-7300 fax (866) 826-3165
www.jkawelldrilling.com

Equipment Operation, Crane Truck, Size:			
Equipment Operation, Backhoe			
Equipment Operation, Excavator			
Equipment Operation, Bobcat			
Equipment Operation, Crawler/Dozer			
Equipment Operation, Forklift			
Equipment Operation, Pump Hoist, Size:			
Equipment Operation, Drill Rig, Cable Tool			
Equipment Operation, Drill Rig, Rotary Mud			
Equipment Operation, Drill Rig, Rotary Air			
Equipment Operation, Drill Rig, RC Rotary			
Equipment Operation, Forklift, Telescopic			
Equipment Operation, Man Lift			
Equipment Operation, Bucket Truck			
Equipment Operation, Drill Rig, Auger			
Equipment Operation, Drill Rig, Sonic			
Equipment Operation, Drill Rig, Rotary Air w/ Casing Hammer			
Machinist, Drill Press			
Machinist, Lathe			
Machinist, Shaper			
Machinist, Mill			
Mechanic, Diesel Engine			
Mechanic, Gasoline Engine			
Mechanic, Hydraulic			
Mechanic, Pump			
Mechanic, Other:			
Pilot Operated Control Valves (water) - Troubleshooting & Repair			
Pipeline Installation, PVC			
Pipeline Installation, HDPE			
Pipeline Installation, Concrete			
Pipeline Installation, Cast/Ductile Iron			
Plumbing, Domestic Water Systems			
Plumbing, Cast/Ductile Iron			
Plumbing, Copper			
Plumbing, PVC			
Plumbing, PEX			
Plumbing, HDPE			
Plumbing, CPVC			
Plumbing, Drain/Waste/Drainage			

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TO BE READ AND SIGNED BY APPLICANT:

This certifies that I personally completed this application, and that all entries on it and information in it are true, complete and correct to the best of my knowledge.

I authorize JKA Well Drilling & Pumps to make any investigations and inquiries of my personal, criminal, employment, financial, driving or medical history and other related matters as may be necessary in arriving at an employment decision. I therefore release any past and present employers, schools, or persons from all liability in responding to inquiries in connection with this application.

I understand that reports verifying my previous employment, my previous drug and alcohol test results, and my driving record may be obtained by JKA Well Drilling & Pumps for employment purposes. These reports are required by Sections 382.413, 391.23, 391.25 and 40.25 of the Federal Motor Carrier Safety Regulations.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in disciplinary action, up to and including discharge, regardless of how much time has elapsed since the date I was employed.

APPLICANT SIGNATURE _____ DATE _____

Print Name _____

FOR JKA WELL DRILLING & PUMPS USE ONLY

Interviewed by (1):		Interviewed by (2):	
Driving Record:		Drug tested:	
Hired by:		Employment Begins:	
Date Hired:		Division:	
Wage:		Position:	

NOTES: